Manufacturing & Warehousing Evaluation Checklist

Use the same requirements with each provider. Check an item only after you have evidence, a named owner and an agreed next step.

Business / locations: _____ **Date:** _____

Provider / reviewer: _____

☐ **1. Map the facility and devices**

Document offices, racks, production lines, aisles and loading doors. Count scanners, handhelds, machines, cameras and users that need reliable connectivity.

☐ **2. Validate Wi-Fi coverage**

Request a site survey that accounts for ceiling height, racks, materials and moving inventory. Agree on coverage, roaming and load tests in working areas.

☐ **3. Check cabling and network scope**

Confirm cable routes, switches, access points, power and installation constraints. Assign responsibility for low-voltage work, hardware and configuration.

☐ **4. Separate access and responsibilities**

Review guest, office and connected-equipment access with qualified teams. Document permissions, network boundaries, monitoring and change ownership.

Evidence / open questions: _____

_____

Manufacturing & Warehousing Evaluation Checklist

- [ ] **5. Test communications on the floor**

  Check call coverage, paging needs, mobile staff and shift handoffs. Test representative workflows in noisy areas and at loading or dispatch stations.

- [ ] **6. Validate backup and recovery**

  Test alternate internet and power arrangements for essential workflows. Record what remains operational, how staff respond and who restores service.

- [ ] **7. Plan installation and full costs**

  Include surveys, cabling, equipment, licenses, downtime windows, training and ongoing support. Set phased installation dates around production schedules.

- [ ] **8. Set acceptance and support owners**

  Test devices where people actually work. Record results, unresolved gaps, documentation and the named contact for each later network or phone ticket.

Decision / next action: _____

Owner: _____ **Target date:** _____

Need help comparing your options?
Call USA Communications: **817-608-7319**
Schedule a free technology assessment

Consultation: www.usacommunications.us/schedule-a-meeting/

Planning worksheet. Each supplier's scope must be verified in writing. Use qualified teams to review applicable security, legal and operational requirements.